

# SISKIYOU COUNTY R/C'ERS CLUB BYLAWS

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## Article I. CLUB DESCRIPTION

### Section 1.01 Club Name

- (a) Siskiyou County R/C'ers

### Section 1.02 Locations

- (a) Address of Location 1: 8515 Montague Field Rd, Montague, CA, 96064, located at the Siskiyou County Airport.
- (b) GPS coordinates for this flying field are: 41.770083, -122.477443.
- (c) Address of location 2: 621 Webb Street, Montague, CA 96064.
- (d) GPS coordinates for this flying field are: 41.730226,-122.536586.
  - (i) *The runway is on Hoag Street (closed to through traffic), near the corner of Webb Street in Montague, CA.*

### Section 1.03 Status

- (a) The Club is sanctioned by the Academy of Model Aeronautics
- (b) The AMA has designated our Club as Chartered Club #3744.

### Section 1.04 Requirements

- (a) The Club shall be required to be an Academy of Model Aeronautics (AMA) chartered club. The AMA Charter provides the Club members, spectators and the flying site owner with liability and medical insurance.
- (b) For Location 1 (see above), County of Siskiyou, Department of General Services must be named as "additional insured" on the AMA charter and current insurance certificate.
- (c) For Location 2 (see above), The City Of Montague must be named as "additional insured" on the AMA charter and current insurance certificate.

- (d) The Club shall renew its AMA charter each year. Submission of AMA charter renewal form is the responsibility of the Secretary-Treasurer. The AMA requires the charter renewal forms be received no later than March 31 of each year in order to continue seamless insurance coverage.

**Section 1.05          Duration**

- (a) The duration of the Club shall be perpetual.
- (b) The club may be dissolved with the approval of two-thirds vote of the membership.
- (c) Upon the dissolution of the Club, the officers shall, after paying or making provision for the payment of all of the liabilities of the Club, disperse all the assets of the Club equally among current club members who are in good standing (AMA and club membership paid and current for the year of dissolution).

**Article II.    PURPOSE**

**Section 2.01          Encourage and promote educational and recreational advancement of model aeronautics**

**Section 2.02          Promote fellowship among model airplane hobbyists**

**Section 2.03          Encourage camaraderie through meetings and events**

**Section 2.04          Enjoy a safe flying environment through adherence to Club and AMA safety rules**

## **Article III. MEMBERSHIP**

### **Section 3.01 Eligibility**

- (a) Open to any person interested in the hobby of radio controlled model aircraft and who desires to be part of an organization that is dedicated to the enjoyment of the hobby.**

### **Section 3.01 Requirements**

- (a) Members must be capable of and willing to operate their aircraft in a safe manner.**
- (b) Members must abide by all the written rules of the Academy of Model Aeronautics and Siskiyou County R/C'ers, as well as verbal directions given by Officers of the Club.**
- (c) All members are required to join and maintain current membership in the AMA.**
- (d) All members are required to carry a current AMA membership card when flying at the Field.**
- (e) All members are required to carry a current Siskiyou County R/C'ers Club membership card when flying at the Field.**

### **Section 3.02 Categories**

- (a) Adult - Age 18 or older, enjoy full Club privileges and the right to vote at Club meetings.**
- (b) Family - Additional members of an Adult's family (same "Household") age 17 or younger, enjoy full Club privileges without the right to vote at Club meetings.**
- (c) Junior - Age 17 or younger, enjoy full Club privileges without the right to vote at Club meetings.**

### **Section 3.03 Application or Renewal**

- (a) For new members, a current application form must be filled out completely and submitted to the Secretary-Treasurer.**
- (b) Renewing members must provide updated information and corrections to all membership data including address, phone numbers, e-mail address, etc.**
- (c) Proof of current AMA membership must be provided by both new and renewing members.**

### **Section 3.04 Club Dues**

- (a) Adult members: \$50/Year**
- (b) Family members: \$8/Year**
- (c) Junior members: \$8/Year**
- (d) Dues are non-refundable except under extraordinary circumstances which will be determined by the Club Officers on a case-by-case basis.**

### **Section 3.05 Resignation**

- (a) Any member in good standing may resign membership in the Club by giving written notice to the Secretary-Treasurer.**

### **Section 3.06 Termination**

- (a) If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.**
- (b) Any member failing to pay his Siskiyou County R/C'ers dues by April 30<sup>th</sup> will be automatically and immediately terminated as a Club member.**

### **Section 3.07 Expulsion**

- (a) The Club's safety rules must be enforced. If, in the Safety Officer's determination, an individual or individuals willfully commit(s) any act or omission which is a violation of any of the terms of these Bylaws, or the Rules of the AMA, or which is detrimental to the Club, the AMA or to model aviation, this individual or individuals, may be expelled from the Club by a 2/3rds majority vote. Any voting on such matters will be by secret ballot.**

### **Section 3.08 Reinstatement**

- (a) A two-thirds vote of the membership is required for reinstatement to the club.**

## **Article IV. ORGANIZATION**

**Section 4.01 Officers of the Club shall be: President, Vice-President, Secretary-Treasurer and Safety Officer.**

## **Article V. ELECTIONS AND ELIGIBILITY**

**Section 5.01** Election of Club officers shall be conducted on an annual basis at the first Club meeting in January. Officers are to be elected by a vote of simple majority and will take office immediately after this meeting.

**Section 5.02** Eligibility for the offices of President, Vice-President and Secretary-Treasurer is restricted to persons who have been Adult members for a minimum of 3 years.

**Section 5.03** Eligibility for Safety Officer is restricted to persons who have been Adult members for a minimum of 2 years.

**Section 5.04** All records shall be passed on when new officers are elected.

**Section 5.05** Nominations for officer positions can be made by any Club member holding voting rights either in person or by submitting a proxy nomination to an existing officer.

**Section 5.06** All known nominations for office will be published in the Club newsletter or by e-mail prior to the election.

## **Article VI. CLUB OFFICERS**

**Section 6.01** The management of the affairs of the Club shall be vested in the elected officers who shall have the authority to establish and administer its policies.

**Section 6.02** The Elected Club Officers shall manage Club affairs in a manner that is consistent with the stated purposes and objectives of the AMA as set forth in its Bylaws and the objectives as set forth by the Club and these Bylaws.

**Section 6.03** **President**

- (a) The President is the executive officer of the Club and will preside at all meetings.
- (b) He shall be the spokesman for the Club.
- (c) He shall appoint special committees as he deems necessary.

- (d) He shall appoint the following standing committees: Safety, New Club Member.
- (e) He shall cast the deciding vote in any case where a tie vote is encountered.
- (f) He shall assign someone other than the Secretary-Treasurer to reconcile the Club financial records maintained by the Secretary-Treasurer.
- (g) The President will have check signing privileges for the Club checking account. The President is authorized to spend a maximum of one hundred dollars (\$100.00) per calendar year for special/emergency expenditures for the Club without prior Club approval.
- (h) He may assign duties as needed to the Vice-President.

#### **Section 6.04 Vice-President**

- (a) The Vice-President shall assume the duties and exercise all the authority of the President in the event that the President is absent or otherwise unable to fulfill the duties of the President. Other duties as assigned by the President shall be performed by the Vice-President.
- (b) The Vice-President will have check signing privileges for the Club checking account. The Vice-President is authorized to spend a maximum of one hundred dollars (\$100.00) per calendar year for special/emergency expenditures for the Club without prior Club approval.

#### **Section 6.05 Secretary-Treasurer**

- (a) The Secretary-Treasurer shall be the point of contact for all club business including the Academy of Model Aeronautics (AMA).
- (b) He shall renew the Club's AMA charter each year as required.
- (c) He shall keep minutes of all meetings including attendance rolls and Club business conducted.
- (d) He shall collect dues and membership applications and deposit fees into the Club's general account.
- (e) The Treasurer of the club is authorized to receive contributions or specially obtained funds from any individual, member, or institution, to be applied to the operation of the club.
- (f) He shall maintain a current record of club members and their contact information. This record shall be made available for all club members.
- (g) He shall provide all new members with a copy of the Club's Bylaws and a recent copy of the Club's newsletter (or provide such information electronically).

- (h) He shall collect and disburse all monies of the Club and keep an accurate record of all treasury transactions.
- (i) He shall report the Club's treasury balance to the Club's members during regular Club meetings.
- (j) The Secretary-Treasurer will have check signing privileges for the Club checking account and is authorized to pay all Club debts (e.g., AMA re-chartering fees).
- (k) He is authorized to spend a maximum of one hundred dollars (\$100.00) per calendar year for special/emergency expenditures for the Club without prior Club approval.
- (l) He shall issue membership cards to each member in good standing.
  - (i) *Membership cards will, at a minimum, show Club's name, current year, AMA Charter #3744 and provide a space for the club member's name and his AMA#.*

#### **Section 6.06          Safety Officer**

- (a) The Safety Officer shall supervise all field operations with particular attention being placed on safety.
- (b) In accordance with AMA rules, the Safety Officer must have an e-mail address.
- (c) If on days when a large number of people are present for flying and the elected Safety Officer is not present, the President or highest ranking officer in attendance shall designate a Safety Officer Pro Tem to enforce the safe flying rules.
- (d) The Safety Officer shall be responsible for chairing the safety committee and ensuring existing rules are enforced. This includes the processing of Grievance Forms and following the existing Grievance Procedure documented in the Bylaws (see Article X).

#### **Section 6.07          Vacancies**

- (a) Officer vacancies are to be filled by vote of the remaining officers. Such replacement officer's term shall be the same as his predecessor's.

#### **Section 6.08          Resignations**

- (a) Any Officer in good standing may resign his office at any time by submitting his resignation to another Officer.

## **Section 6.09          Removal**

- (a) Any officer can be removed from office with cause. For example, an officer will be considered incapacitated if, for any reason, he is unable or unwilling to perform the duties of his office. The removal will be voted on at the next regularly scheduled meeting. Removal of the officer must be approved by a 2/3rds majority of voting members attending the meeting. Voting will be by secret ballot. If the removal is approved, a new election process will be initiated within two weeks.

## **Article VII. MEETINGS / CLUB BUSINESS**

**Section 7.01          Regular meetings shall be held at a time and place designated by the Club officers and published in the Club newsletter or by email.**

**Section 7.02          A quorum (20% of voting-eligible club members) shall be necessary at any club meeting in order to transact business. A quorum shall include the president as he presides over all Club meetings.**

**Section 7.03          Decisions of the Club shall be decided by a simple majority vote (greater than 50%) of the voting membership present at regularly advertised meetings. The exception is for matters requiring a 2/3rds majority.**

**Section 7.04          Club officers may call special meetings with no less than five days prior written notice of a special meeting. The purpose of the special meeting shall be stated in the written notice.**

**Section 7.05          Any member of the Club may initiate a formal request for action by submitting a written proposal to the President. The proposal shall include a written description of the nature, type and extent of the action recommended. The president may have the matter placed upon the working agenda of the next Club meeting.**

**Section 7.06          The Total Voting Membership shall be comprised entirely of Adult members including the elected Club Officers EXCEPT THE PRESIDENT. In the event of a tie, the President shall cast the deciding vote.**

**Section 7.07          Any opposed office shall be voted on by ballot, not by “a show of hands”. Ballots are to be counted by at least two Club officers.**



**Section 7.08** All Agenda items to be considered by the Club for decision must be advertised in the Club Newsletter or sent to Club members electronically prior to being presented to the Club. The President shall inform the Secretary-Treasurer at least ten (10) days before the next meeting of the agenda items to be considered.

**Article VIII. CLUB NEWS LETTER**

**Section 8.01** Name of Club Newsletter shall be, "Plane Scoop".

**Article IX. AMMENDMENTS**

**Section 9.01** Amendments may be made to these Bylaws at any general meeting of the Club membership provided the members have been notified in writing at least five (5) days in advance that the amendments are to be considered.

**Section 9.02** Copies of the proposed amendments shall be provided to all members as part of the notification.

**Section 9.03** Amendments shall be approved by no less than a two-thirds (2/3) majority vote of the members present at a regular meeting.

**Section 9.04** Mail-in ballots will be made available for those Adult members who cannot attend the meeting. Those ballots, returned by mail before the next meeting, will be counted as if those persons were present at the meeting. Note: A physical quorum (20% of voting-eligible club members) must be present in order to transact Club business.

## **Article X. GRIEVANCE PROCEDURE (FLIGHT AND SAFETY RULES)**

**Section 10.01** The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is deemed serious or cannot be resolved informally, the matter should be referred to the Club Safety Officer / Committee Chairman for its consideration in the following manner: A grievance form will be filled out and turned in to the Safety Officer / Committee Chairman. At least one witness is required.

- (a) FIRST VIOLATION:** Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Safety Officer / Committee and this will be recorded in the Club records.
- (b) SECOND VIOLATION:** Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Safety Officer/Committee. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.
- (c) THIRD VIOLATION:** Safety Officer/Committee Chairman will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a one-year minimum. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regular club meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.
- (d) The three actions will not be enforced unless they are accumulated within a two-year period of time.**
- (e) Any member receiving a Grievance who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club Officers.**

